

EXECUTIVE DECISION

made by a Council Officer



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL COUNCIL OFFICER

Executive Decision Reference Number – *COD20 25/26*

Decision	
1	Title of decision: PEO/22053a Safe Accommodation Support Service Contract Award
2	Decision maker: Gary Walbridge (Strategic Director for Adults, Health and Communities)
3	Report author and contact details: Karlina Hall (Senior Commissioning Officer) E. Karlina.hall@plymouth.gov.uk , T. 01752 304415
4a	Decision to be taken: 1. To award the PEO/22053a Safe Accommodation Support service contract to Bournemouth Churches Housing Association (BCHA). The total contract value over 10 years is £2,086,008 (4 year initial period with 3 additional 2-year increments).
4b	Reference number of original executive decision or date of original committee meeting where delegation was made: Executive Decision 'CS01 25/26 - PEO/22053a Safe Accommodation Service Procurement' (18 December 2025). Decision - CS01 25/26 - PEO/22053a Safe Accommodation Service Procurement - Modern Council
5	Reasons for decision: 1. A competitive open tender process has been undertaken in line with the Procurement Act 2023 and Plymouth City Council's Contract Standing Orders to recommit safe accommodation support service. 2. The Tenderer with the highest total score will be awarded the PEO/22053a Safe Accommodation Support Service contract.
6	Alternative options considered and rejected: 1. Do Nothing – allow the Plymouth Domestic Abuse Service (PDAS) contract to end on 31 March 2026. This would lead to vulnerable adults and families with children who are survivors of domestic abuse having no support and not fulfil our statutory duty for safe accommodation to support survivors who live in the refuge and dispersed units. 2. Award a direct contract to the incumbent provider for an extended period of 4 years. This would not make the required changes needed to ensure that the service offers meet the needs of the survivors of domestic abuse into the future. In addition, in line with the Procurement Act 2023 a competitive tendering process needs to take place.
7	Financial implications and risks: The funding for the contract will be from the Homelessness Prevent Grant £2,086,008 over 10 years. The principle financial risk is that the Homelessness, Rough Sleeping and Domestic Abuse Grant may not

	being allocated going forward in future years. If this happened, it could be mitigated by identifying alternative funding, reducing the size of the contract or de-commissioning the Safe Accommodation Support Service.			
8	Legal Implications and risks: None			
9a	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which: in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million , annually is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
			x	
			x	
9b	If yes, date of publication of the notice in the Forward Plan of Key Decisions	N/A		
10	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	The service aligns to keeping children, adults and communities safe priorit through focusing on prevention and early intervention and ensuring that children and young people and adults are protected.		
11	Please specify any direct environmental implications of the decision (carbon impact)	No implications.		
Urgent decisions				
12a	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support for advice)
		No	X	(If no, go to section 13a)
12b	Reason for urgency:			
12c	Scrutiny Chair signature:		Date	
	Scrutiny Committee name:			
	Print Name:			

Consultation			
13a	Which Cabinet Member's portfolio does this decision relate to?	Councillor Sally Haydon (Cabinet Member for Community Safety, Libraries, Cemeteries & Crematoria)	
13b	Date Cabinet Member consulted	12/02/26	
13c	Are any other Cabinet members' portfolios affected by the decision?	Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
13d	Which other Cabinet member's portfolio is affected by the decision?	<p>Councillor Mary Aspinall (Cabinet Member for Health and Adult Social Care)</p> <p>Councillor Jemima Laing (Cabinet Member for Children's Social Care, Culture and Communications)</p> <p>Councillor Chris Penberthy (Cabinet Member for Housing, Cooperative Development and Communities)</p>	
13e	Date other Cabinet member(s) consulted	12/02/26	
14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes	<input type="checkbox"/>
		No	<input checked="" type="checkbox"/>
15	Which Corporate Management Team member has been consulted?	Name	Louise Ford
		Job title	Service Director for Integrated Commissioning
		Date consulted	12/02/26
Sign-off			
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	JS76 25/26
		Finance (mandatory)	OW.25.26.133
		Legal (mandatory)	LS/5689(02)/RH/1602 26
		Human Resources (if applicable)	N/A
		Corporate property (if applicable)	N/A
		Procurement (if applicable)	NY/AHC/819/ED/02 26
Appendices			
17	Ref.	Title of appendix	
	A	Safe Accommodation Support Service Briefing Paper (Part I)	
	B	EIA Safe Accommodation Support Service	

	C	CIA Safe Accommodation Support Service						
Confidential/exempt information								
18a	Do you need to include any confidential/exempt information?	Yes	<input checked="" type="checkbox"/>	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below.				
		No	<input type="checkbox"/>					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title: Procurement Decision Record Safe Accommodation Support Service (Part II)			<input checked="" type="checkbox"/>				
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Conflict Assessment		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					
Council Officer Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
Signature			Date of decision		17/02/2026			
Print Name	Gary Walbridge (Strategic Director for Adults, Health and Communities)							